

# Language Academy of Sacramento

## Governing Board Advisory Committee Member Application

The Governing Board of the Language Academy of Sacramento is seeking candidates to serve as Community and Parent Representatives in an advisory capacity as members of the following committees:

Committee	Parent Member Positions	Community Member Positions
Bylaws & Policy	1	1
Facilities	2	0
Finance	1	1

The term of the office will be from the present date until June 30, 2021. These important positions serve to ensure the Language Academy of Sacramento’s mission is fulfilled within each committee. Please note that in future years, the application submission period will begin at the start of the school year and extend through June 30.

The LAS mission is to create a learning environment where students: 1) Utilize bilingualism and biliteracy (Spanish and English) to achieve academic excellence and apply skills in real-world situations and diverse settings. (BILITERACY); 2) Develop and exhibit positive self-esteem, pride, confidence, and respect for themselves and others. (CONFIDENCE AND LIFE SKILLS); and, 3) Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society. (LEADERSHIP AND CRITICAL THINKING)

In support of the school’s mission, the Governing Board Committee Member’s responsibilities encompass the following: 1) preparing for and attending one monthly 1-2 hour evening meeting Note: In some cases, there may be additional monthly meetings scheduled, 2) during meetings: setting organizational policies, 3) designing long-range and strategic plans that fulfill the school’s mission; and 4) monitoring the school’s overall operational needs and overseeing proper allocations of the school’s financial and human resources.

If you are interested in this challenging and vital position, please review the committee selection criteria and applicable LAS Bylaws (Article VII Section 3) defining eligibility for parent and community positions (see below). Once this information has been reviewed, please complete and submit your Governing Board Advisory Committee Member Application (see below) to the Language Academy of Sacramento, 2850 49<sup>th</sup> Street, Sacramento, CA 95817 by the posted deadline.

## **IMPORTANT DATES**

All applications must be received at the school no later than **Friday, November 6, 2020** by **Midnight**.

### **For All Applicants**

- Applications will be evaluated at the committee level during the month of November or sooner
- Once the committees have evaluated and determined eligible applicants, these will be forwarded to the Governing Board
- The Governing Board will take a vote to approve or deny the applicants at the November 20, 2020 Governing Board Meeting

Please direct your information or any questions regarding this application to Eduardo de León via email at [edeleon@lasac.info](mailto:edeleon@lasac.info).

## **COMMITTEE CRITERIA SELECTION**

### **Bylaws/Policy Committee**

- Parent Member: legal and/or educational policy experience desired but not required
- Community Member: legal and/or educational policy experience desired

### **Facilities Committee**

- Parent Member: Grant or construction, large facility or facility management related background experience desired but not required

### **Finance Committee**

- Parent Member: finance experience desired but not required
- Community Member: finance experience or background strongly desired
- Grant or large scale fundraising experience desired

## **ELIGIBILITY INFORMATION**

**(adapted from LAS Bylaws Article VII, Section 3)**

### **Parents**

Eligible applicants must be parents of students currently enrolled at LAS

### **Community**

Eligible applicants in the 60 months preceding the application submission may NOT have been:

1. a parent/guardian of a matriculated student at LAS;
2. a paid employee or consultant of the school, OR
3. any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of such person described in (1) or (2) above.

## CODE OF ETHICS FOR GOVERNING MEMBERS

As a Governing Board Advisory Committee Member of the Language Academy of Sacramento, I shall promote the best interests of the School as a whole and, to that end, shall adhere to the following ethical standards:

### Equity in Attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

### Trustworthiness in Stewardship

- I will be accountable to the public by representing School policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in School affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of School resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

### Honor in Conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Governing Board Advisory Committee.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

### Integrity of Character

- I will refuse to surrender judgment to any individual or group at the expense of the School as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the School if disclosed.

### Commitment to Service

- I will focus my attention on fulfilling the Board Committee's responsibilities
- I will diligently prepare for and attend Board Committee meetings.
- I will avoid personal involvement in activities the Board has delegated to the School Leadership.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

### Student-Centered Focus

- I will be continuously guided by what is best for all students of the School.

**Language Academy of Sacramento  
Governing Board Advisory Committee Member Application**

***Deadline: Friday, November 6, 2020  
Send it via email or in person by Midnight.***

Application for Governing Board Committee Representative: (Please choose one)

Community Representative      Parent Representative

(please choose one)

Bylaws & Policy      Facilities      Finance

I, \_\_\_\_\_, am interested in participating as a member of a Governing Board Advisory Committee.

I believe I am qualified for this position because: (maximum 100 words)

My priorities for the LAS Governing Board Committee are: (maximum 100 words)

Complete the following table by marking the times that you would be regularly available for meetings:

Meeting Time	Monday	Tuesday	Wednesday	Thursday	Friday
3:00PM					
4:00PM					
5:00PM					
6:00PM					

Other comments: (maximum 50 words)

*\*Please attach a current resume if available*

I am aware that if I am voted in as a member of the LAS Governing Board Advisory Committee, I must commit to:

- ◆ Attending the monthly committee (and occasionally more frequent) meetings.
- ◆ Attending pertinent Governing Board retreats and/or trainings.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date